



**Burlington's Accessibility Advisory Committee Meeting
Agenda**

Date: March 14, 2019
Time: 7:00 pm
Location: Room 247, Level 2, City Hall

Pages

1. Declarations of Interest:

2. Approval of Minutes:

2.1 Approval of the minutes from the meeting held February 14, 2019

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3. Delegation(s):

3.1 Civic Square revitalization project - Marion Rabeau (Landscape Architect)

3.2 Francis Road bikeway and Heathfield trail - Ingrid Vanderbrug (Landscape Architect)

4. Regular Items:

4.1 Election of Chair and Vice Chair

4.2 Accessibility Coordinators Report (Judi)

4.3 Sub Committee Activities

a. Readability

b. Accessible Halloween

4.4 Burlington Farmers Market

4.5 Committee Liaison updates

a. Seniors' Advisory Committee

b. Inclusivity Advisory Committee

c. Transportation Committee (ITAC)

5. Other Business:

6. Adjournment:



Burlington Accessibility Advisory Committee Meeting

Minutes

Date: February 14, 2019
Time: 7:00 pm
Location: Room 247, Level 2, City Hall

1. Members Present:

Tricia Pokorny, Rachel Cloutier, Cindy Bond, Lindsey Provost, Morgan Callaway, Cheryl Delugt, Ron Baliko, Alex Warne

2. Others Present:

Judi Lytle (Accessibility Coordinator), Rosemary Minnella (Burlington Public Library), Councillor Angelo Bentivegna, Suzanne Gillies (Clerk)

3. Member Regrets:

Adam Spencer, Brenda Agnew, Doug Benton, Vera Zlataric, Sheila Burton

4. Welcome and Introductions:

4.1 Welcome and round table introductions for the new Council representative Councillor Bentivegna and new committee members

5. Declarations of Interest:

None.

6. Approval of Minutes:

6.1 Approval of the minutes from the meeting held November 8, 2018

On motion, the minutes from the meeting held November 8, 2018 were approved as presented.

7. Delegation(s):

None.

8. Regular Items:

8.1 Accessibility Coordinators Report (Judi)

Judi gave the following update:

- Status of dune crossing ramp project and Mobi Mat funding.
- Meeting on February 15 with the designers and consultants regarding the Civic Square project.

8.2 Burlington's Best Nominations (deadline is February 28, 2019)

- Judi reminded everyone of the deadline to get nominations in.
- Alex mentioned that she would nominate Henry's Camera.
- There was also discussion regarding a dental office in Aldershot.

8.3 2019 Work plan brainstorm

- Tricia lead a discussion/brainstorming session regarding the 2019 workplan.
- A discussion to remove the Inspire trade show and Walk for Guide Dogs off the workplan for 2019 as the 2018 events did not have a lot of engagement.
- Past events such as Lunch n' Learn sessions for City staff were discussed, as well as the Farmers Market.
- On motion, the work plan was approved with the following changes: remove the Inspire trade show and Walk for Guide Dogs and add Readability, Halloween Signage project, and more dates to the farmers market.
- Suzanne and Tricia to discuss what Subcommittee are needed moving forward with the approved workplan.
- National Access Awareness Week was discussed, no decision was made on what the committee will do.

8.4 Committee Liaison/Sub Committee activities

- a. Seniors' Advisory Committee
No update.
- b. Inclusivity Advisory Committee
No update.
- c. Transportation Committee (ITAC)
No update.

9. Other Business:

- Judi shared information regarding the Sound of Music Festival. She asked the committee for permission to keep working with the executive director of the festival and the organizing committee regarding accessibility issues. The committee agreed that Judi should continue to work with the festival organizers and bring information back to BAAC for feedback.
- Judi asked the committee if they would share the Respect the Space literature with the City of Pickering. They would like to use the brochure as it is, only changing the city information. The committee agreed to allow the City of Picking to use the literature, Ron agreed as well as his image is used throughout the brochure.
- Judi mentioned that the committees feedback was requested on how popup patios have been managed. Popup patios will be added to the Mach meeting agenda.

10. Adjournment:

Chair adjourned the meeting at 8:57 p.m.