



Corporate Services, Strategy, Risk and Accountability Committee Meeting

Minutes

Date: November 10, 2021
Time: 9:30 am
Location: Council Chambers - members participating remotely

Members Present: Lisa Kearns (Chair), Rory Nisan, Kelvin Galbraith, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Kwab Ako-Adjei, Kevin Arjoon, Laura Boyd, Joan Ford, Chris Glenn, Scott Hamilton, Sheila Jones, Heather MacDonald, Allan Magi, Angela Morgan, Karen Roche, Nancy Shea-Nicol, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Georgie Gartside (Clerk)

1. Declarations of Interest:

None.

2. Delegation(s):

None.

3. Consent Items:

None.

4. Regular Items:

- 4.1 Council Remuneration Review Working Group recommendations (CL-33-21) (SD-35-21)

Moved by Councillor Stolte

Approve the recommendations from the Council Remuneration Review Working Group on council compensation, expense limits and resources attached as appendix A to office of the city clerk report CL-33-21; **and**

Direct the City Clerk to report back to the Corporate Services, Strategy, Risk and Accountability Committee with a timeline for each of the Council Remuneration Review Working Group recommendations, including an implementation plan. (SD-35-21)

CARRIED

Staff Direction SD-35-21:

Moved by Councillor Stolte

Direct the City Clerk to report back to the Corporate Services, Strategy, Risk and Accountability Committee with a timeline for each of the Council Remuneration Review Working Group recommendations, including an implementation plan.

CARRIED

4.2 Information Management Strategy (CL-13-21)

Moved by Councillor Sharman

Receive and file the information management report from Ergo Group Inc. attached as appendix A, and the information management strategy attached as appendix B to office of the city clerk report CL-13-21.

CARRIED

4.3 Information Management Policy (CL-27-21)

Moved by Mayor Meed Ward

Approve the Information Management (IM) Policy attached as appendix A to office of the city clerk report CL-27-21; and

Repeal the Records Management (RM) Policy attached as appendix B to office of the city clerk report CL-27-21.

CARRIED

4.4 Public Appointment Policy and committee review update (CL-26-21)

Note: This item was approved at the November 10, 2021 Special Council meeting.

Moved by Mayor Meed Ward

Rescind the Appointments to Boards and Recruitment of Citizens for Committees Policy attached as appendix A to office of the city clerk report CL-26-21; and

Approve the Public Appointment Policy attached as appendix B to office of the city clerk report CL-26-21.

CARRIED

4.5 2022 calendar of meetings for Council and standing committees (CL-31-21)

Moved by Councillor Sharman

Approve the 2022 calendar of meetings for Council and standing committees attached as appendix A to office of the city clerk report CL-31-21, **with the following amendments:**

- **move the September cycle of standing committee meetings to the week of September 12, 2022 and City Council to September 20, 2022;**
- **schedule an additional City Council meeting on November 8, 2022; and**

Enact an amendment to Procedure By-law 31-2021, attached as appendix C to office of the city clerk report CL-31-21, amending section 21 of Procedure By-law 31-2021 regarding the inaugural meeting of Council.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Move the September cycle of standing committee meetings to the week of September 12, 2022 and City Council to September 20, 2022; and

Schedule an additional City Council meeting on November 8, 2022.

CARRIED

4.6 2022 municipal election planning and advocacy (CL-32-21)

Note: This item was approved at the November 10, 2021 Special Council meeting.

Moved by Councillor Bentivegna

Request the Halton District School Board and Halton Catholic District School Board schedule a Professional Development Day on Municipal and School Board Election Day, October 24, 2022; and

Forward a copy of this resolution to the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Lecce, Minister of Education; the Association of Municipal Clerks and Treasurers of Ontario; the Association of Municipalities of Ontario; Region of Halton; Town of Halton Hills; Town of Milton and Town of Oakville.

CARRIED

4.7 Hybrid Council and standing committee meeting strategy (CL-39-21)

Moved by Councillor Nisan

Refer office of the city clerk report CL-39-21 regarding the hybrid Council and standing committee meeting strategy to the November 23, 2021 City Council meeting.

CARRIED

4.8 2022 Rates and Fees (F-35-21)

Moved by Councillor Kearns

Approve the 2022 rates and fees as outlined in finance department report F-35-21, effective January 1, 2022 unless otherwise indicated, **with the following amendment:**

- **reflect a cost recovery basis for the Adult 55 plus breakfast at the bistro and Adult 55 plus dinner at the bistro items; and**

Approve By-Law 61-2021, attached as appendix A to finance department report F-35-21 and repeal By-Law 92-2020 effective January 1, 2022.

CARRIED

Amendment:

Moved by Councillor Kearns

Amend the Adult 55 plus breakfast at the bistro and Adult 55 plus dinner at the bistro items in the rates and fees schedule to reflect a cost recovery basis.

CARRIED

5. Confidential Items:

5.1 Confidential labour relations update (HR-06-21)

Moved by Councillor Bentivegna

Receive and file confidential human resources department report HR-06-21 providing a labour relations update.

CARRIED

5.2 Confidential update on a litigation matter (L-31-21)

Moved by Councillor Galbraith

Instruct the Executive Director of Legal Services and Corporation Counsel or their designate to proceed in accordance with the instructions sought in confidential legal department report L-31-21.

CARRIED

5.3 Confidential real estate matter (CM-25-21)

Moved by Councillor Sharman

Receive and file confidential city manager's office report CM-25-21 regarding a real estate matter.

CARRIED

5.4 Confidential update on a real estate matter (L-26-21)

Moved by Mayor Meed Ward

Receive and file confidential legal department report L-26-21 providing an update on a real estate matter.

CARRIED

6. Procedural Motions:

6.1 Motion to proceed into closed session

Moved by Councillor Nisan

Move into closed session in accordance with the following provision under the Municipal Act:

Section 239(2)(c), a proposed or pending acquisition or disposition of land by the municipality or local board, with respect to confidential city manager's office report CM-25-21 and confidential legal department report L-26-21 regarding real estate matters.

CARRIED

6.2 Motion to proceed into closed session

Moved by Councillor Galbraith

Move into closed session in accordance with the following provision under the Municipal Act:

Section 239(2)(c), a proposed or pending acquisition or disposition of land by the municipality or local board, with respect to confidential legal department report L-26-21 regarding a real estate matter.

CARRIED

7. Information Items:

7.1 Correspondence from Jim Young regarding Public Appointment Policy and committee review update (CL-26-21)

7.2 Correspondence from Kevin Arjoon to Jim Young regarding Public Appointment Policy and committee review update (CL-26-21)

7.3 Supplemental memorandum regarding 2022 rates and fees (F-35-21-1)

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment:

10:58 a.m. (recessed), 11:06 a.m. (reconvened), 12:01 p.m. (recessed), 1:00 p.m. (reconvened), 1:02 p.m. (closed), 3:58 p.m. (public), 4:01 p.m. (recessed), 6:30 p.m. (reconvened), 6:31 p.m. (closed), 7:24 p.m. (public)

Councillor Sharman was absent from 9:45 a.m. to 10:20 a.m.

Councillor Galbraith was in attendance until 7:45 p.m.

Chair adjourned the meeting at 8:15 p.m.