



## Audit Committee Meeting Agenda

**Date:** September 11, 2019  
**Time:** 3:30 p.m.  
**Location:** Council Chambers Level 2, City Hall

**1. Declarations of Interest:**

**2. Delegation(s):**

In order to speak at an Audit Committee meeting, individuals must register no later than noon on the day before the meeting. To register, complete the online application at [www.burlington.ca/delegation](http://www.burlington.ca/delegation), email [cityclerks@burlington.ca](mailto:cityclerks@burlington.ca) or phone 905-335-7600 ext. 7481.

**3. Consent Items:**

Reports of a routine nature, which are not expected to require discussion and/or debate. Staff may not be in attendance to respond to queries on items contained in the Consent Agenda.

3.1 Status of audit work plan, budget and performance metrics (CA-10-19)

3.2 Summary of in progress management action plans (CA-11-19)

3.3 Financial highlights for the period ended June 30 2019 (F-35-19)

3.4 Evaluation of the external auditors (F-36-19)

**4. Regular Items:**

4.1 Fraudulent vendor payment update (L-20-19)

4.2 Cyber security update (staff presentation)

4.3 Annual information technology services update (IT-02-19)

4.4 Summary of audit results - GL account reconciliation follow up (CA-12-19)

**5. Confidential Items:**

Confidential reports may require a closed meeting in accordance with the Municipal Act, 2001. Meeting attendees may be required to leave during the discussion.

5.1 Confidential appendices to fraudulent vendor payment update (L-20-19)

Note: to be distributed under separate cover.

**6. Procedural Motions:**

**7. Information Items:**

**8. Staff Remarks:**

**9. Committee Remarks:**

**10. Adjournment:**