



**Burlington's Accessibility Advisory Committee Meeting
Agenda**

Date: November 8, 2018
Time: 7:00 pm
Location: Port Nelson Room, Seniors' Centre 2285 New Street

Pages

1. Declarations of Interest:

2. Approval of Minutes:

2.1 Approval of the minutes from the meeting held June 14, 2018

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3. Delegation(s):

3.1 Lowville Schoolhouse - David Taggart (Manager of Facility Assets)

4. Regular Items:

4.1 Accessibility Coordinators Report (Judi)

4.2 Debrief of events

a. Farmers Market (July 21 and August 18)

b. Terry Fox Run (September 16)

4.3 Multi-year Accessibility Plan (Judi)

4.4 Respect the Space campaign update (Brenda, Ron, Judi)

4.5 Review of committee work plan

4.6 International Day of People with Disabilities (December 3)

4.7 Committee Liaison/Sub Committee Activities

a. Seniors' Advisory Committee

b. Inclusivity Advisory Committee

c. Transportation Committee (ITAC)

4.8 Committee Recruitment

4.9 Demonstration of 'Spot the Fail' engagement tool

5. **Other Business:**

6. **Adjournment:**



Burlington Accessibility Advisory Committee Meeting

Minutes

Date: June 14, 2018
Time: 7:00 pm
Location: Room 247, Level 2, City Hall

1. Members Present:

Tricia Pokorny, Adam Spencer, Brenda Agnew, Doug Benton, Jennifer Miller, Ron Baliko, Rachel Cloutier,

2. Others Present:

Rosemary Minnella (Burlington Public Library), Brian Wrixon (Burlington Inclusivity Citizen Advisory Committee Chair), Judi Lytle (Accessibility Coordinator), Suzanne Gillies (Clerk)

3. Regrets:

Sheila Burton, Vera Zlatic, Michael Bombardier, Councillor John Taylor

4. Declarations of Interest:

None.

5. Approval of Minutes:

5.1 Approval of the minutes from the meeting held May 8, 2018

On motion, the minutes from the meeting held May 8, 2018 were approved as presented.

6. Delegation(s):

None.

7. Regular Items:

7.1 Debrief Walk for Guide Dogs event

Rachel gave the following update:

- 4-5 people came to visit the BAAC booth during the event.
- Is the event worth attending in the future? Is there a different even the committee would like to try?

7.2 Debrief Election Debate on Disability issues

No update as no committee members were available to participate.

7.3 Farmers Market

a. Public education materials (Jennifer)

- Jennifer and Rachel provided an update on the new 'spot the fail' engagement tool.
- Judi provided pictures for the committee to comment on and make decisions on which are the best pictures to use.

b. Volunteers and material pick up

Volunteer schedule was discussed for both dates that the committee will be at the farmers market. Suzanne will conform with the committee members closer to the dates.

7.4 Demonstration for engagement tools

Judi and Suzanne give a demonstration on how each of the engagement tools it so be used.

7.5 Update on #RespectTheSpace (Brenda and Ron)

- Judi is working with communication staff for a plan to develop a #hashtag and social media plan.
- Education of the campaign will be rolled out in November which will include engaging community partners, call to action - don't use the space, what to do if you see someone use the space, face to face engagement at community centers and libraries.
- Ron and Brenda will meet over the summer to finalize plans, the committee is welcome to share ideas and get involved.

7.6 Map-a-thon discussion

- Judi forwarded other mapping apps to the committee for feedback.
- Wheelmap looked good, easy to use, no login required.
- Committee to take a look at Wheelmap app and provide feedback.

7.7 Terry Fox Run - September 18

Suzanne to confirm date and communicate details with the committee. Suzanne to reach out to the committee for volunteers to be at the display.

7.8 Accessibility Coordinators Report (Judi)

In addition to the written report that Judi provided to the committee, she reported that work had been done to increase the number of accessible parking spots at both the Sound of Music Festival and Ribfest.

7.9 Committee Liaison/Sub-Committee Activities

a. Public Education Sub-Committee

- Discussion around the possibility of BAAC, BIAC and Seniors advisory committees jointly running a resource fair. This will be discussed at the next joint committee meeting that is planned for the fall.
- Ron, Brenda, Adam and Tricial planned a conference call for Thursday June 21 at 10am. Adam will set up the details and send the information out in an email to the committee.

b. Seniors' Advisory Committee

No update.

c. Inclusivity Advisory Committee

Brian Wrixon from the Burlington Inclusivity Advisory Committee provided the following updates:

- There was a 2012 inclusion lens developed but never implemented, how can implementation happen.
- There needs to be a comprehensive communications plan for important initiatives.
- Major project for the committee this year has been rolling out training material for City staff.

d. Transportation Committee (ITAC)

- Meeting was held at the transit facility and a tour was included with the meeting.
- A communication plan is being developed to increase ridership among youth and older adults.

- Judi to connect with Rob Hagley on possible presentation at September meeting.

8. Other Business:

8.1 Committee membership

Spoke briefly about vacancies in the committee and the need to fill them.

9. Adjournment: 9:00 P.M.