



Environment, Infrastructure and Community Services Committee Meeting  
Agenda

**Date:** June 10, 2021  
**Time:** 9:30 am  
**Location:** Council Chambers - members participating remotely

**1. Declarations of Interest:**

**2. Delegation(s):**

Due to COVID-19 this meeting will be conducted as a virtual meeting. Only the chair of the meeting, along with a clerk and audio/visual technician, will be in council chambers, with all other staff, members of council and delegations participating in the meeting by calling in remotely. The meeting will be live webcasted, as usual, and archived on the city website.

Requests to delegate to this virtual meeting can be made by completing the online delegation registration form at [www.burlington.ca/delegate](http://www.burlington.ca/delegate) or by submitting a written request by email to the Office of the City Clerk at [clerks@burlington.ca](mailto:clerks@burlington.ca) by noon the business day before the meeting is to be held. It is recommended that delegates include their intended remarks, which will be circulated to all members of the standing committee in advance, as a backup to any disruptions in technology issues that may occur.

If you do not wish to delegate, but would like to submit feedback, please email your comments to [clerks@burlington.ca](mailto:clerks@burlington.ca). Your comments will be circulated to committee members in advance of the meeting and will be attached to the minutes, forming part of the public record.

**3. Consent Items:**

Reports of a routine nature, which are not expected to require discussion and/or debate. Staff may not be in attendance to respond to queries on items contained in the Consent Agenda.

3.1. Cootes to Escarpment EcoPark System Strategic Plan (ES-09-21)

Endorse the Cootes to Escarpment EcoPark System Strategic Plan (2021-2030) attached as Appendix A to engineering services department report ES-09-21; and

Direct the Director of Engineering Services to collaborate with partner agencies to implement the directions and actions of the Cootes to Escarpment EcoPark System Strategic Plan (2021-2030).

3.2. Assumption of Forest Creek Estates Subdivision (ES-22-21)

Assume the Forest Creek Estates Subdivision, registered as Plan 20M-1074, File 510-07/02; and

Accept all works and services under the jurisdiction of the city within the subdivision to become the property of the City of Burlington; and

Direct the City Clerk to notify the Region of Halton of this assumption; and

Release Subdivision Agreement Instrument Number HR844413 from title save and except for the following conditions:

- Conditions 3 and 4 bb) i) to iv) inclusive, affecting all lots and blocks; and
- Condition 4 bb) v, affecting Lot 9; and

Authorize the Executive Director of Legal Services & Corporation Counsel to prepare any necessary documents and authorize the Mayor and City Clerk to sign them; and

Direct the City Clerk to present the necessary by-law to Council to accept all works and services of the said plan of subdivision and assume the following streets as public highways:

STREET PARCEL PIN NUMBER

Willowgrove Trail 20M-107407208-0303

Harvestmoon Lane 20M-107407208-0304

Authorize the Executive Director of Legal Services & Corporation Counsel or her designate, to amend the parcel designation in the by-law, if necessary, upon registration of the by-law.

3.3. Single source report – Altec aerial truck (RPF-16-21)

Approve the City of Burlington to single source the purchase of one aerial truck to Altec Industries Ltd., 831 Nipissing Road, Milton ON, L9T 4Z4 at a purchase price of \$410,124.46 including HST.

3.4. Public tree removal report – 3093 Princess Blvd (RPF-17-21)

Approve the request by the applicant to remove one (1) City-owned tree as outlined in roads, parks & forestry department report RPF-17-21; and

Instruct the applicant, David Prince to provide compensation for the City-owned tree removal by providing cash-in-lieu of replacement totaling \$500.00 as detailed in Appendix A to report RPF-17-21. The funds will provide for a new tree planting elsewhere in the City; and

Direct that a tree permit be obtained for the removal and the associated development related permit fee of \$680.00 plus HST; and

Direct that all associated costs with respect to the removal of the trees (including stump removal) will be the responsibility of the applicant. The contractor hired to remove the trees will require approval by the Manager of Urban Forestry or designate.

3.5. Amendment to the Corporate Donations and Sponsorships Policy (RCC-04-21)

Amend the Donations and Sponsorships Policy, paragraph one of the Policy Statement section, by inserting “Any organization or individual requesting to provide a donation or sponsorship to the City of Burlington must be able to endorse the Halton Equity, Diversity and Inclusion (EDI) Charter.” Between the sentences “public image.” and “The City of Burlington retains”.

3.6. Amendment to 2021 rates and fees (RCC-07-21)

Authorize the Director of Recreation, Community and Culture to approve adjustments to 2021 Rates & Fees for school board amenities and gyms as set out in recreation, community and culture department report RCC-07-21 in accordance with its authority under section 7 of Rates and Fees By-law 92-2020.

4. **Regular Items:**

4.1. Climate Action Plan update (EICS-07-21)

Approve the Mayor and City Clerk to sign an agreement with the Federation of Canadian Municipalities to receive funding from the Community Efficiency Fund, subject to the approval of the Executive Director of Legal Services and Corporation Counsel, to complete a feasibility study for a Home Energy Retrofit Program in Burlington; and

Approve \$15,000 from the Green Initiatives Reserve Fund to support the development of the Electricity Mobility Strategy; and,

Approve the Mayor and City Clerk to sign an agreement with the Ministry of Energy, Northern Development and Mines to apply for and receive funding from the Municipal Energy Plan fund, subject to the approval of the Executive Director of Legal Services and Corporation Counsel, to complete an Electric Mobility Strategy for Burlington.

4.2. Addition of local road resurfacing program to 2021 capital program (ES-30-21)

Approve the Total Cost of \$1,000,000 to fund the Local Resurfacing Program in 2021, to be financed from the Infrastructure Renewal Reserve Fund; and

Authorize the Director of Engineering Services to include additional roadways for resurfacing, identified in the Local Roads Resurfacing program, up to the budget limit.

4.3. Follow up report to City Private Tree By-law 02-2020 (RPF-19-21)

Receive and file roads, parks, and forestry department report RPF-19-21 as a supplementary report document to RPF-07-21 City Private Tree By-law 02-2020 Implementation Update.

4.4. City Private Tree By-law 02-2020 implementation update (RPF-07-21)

Repeal and replace By-law 02-2020 with a by-law substantially in the form attached in Appendix 'A' to roads, parks and forestry department report RPF-07-21 and in a form satisfactory to the Executive Director of Legal Services and Corporation Counsel; and

Approve the changes to the Rates and Fees By-law 92-2020 with respect to the City of Burlington Private Tree By-law as described in roads, parks and forestry department report RPF-07-21, and detailed in Appendix "B"; and

Approve the amending by-law to Rates and Fees By-law 92-2020 substantially in the form attached in Appendix "C" to roads, parks and forestry department report RPF-07-21, which has been prepared in a form satisfactory to the Director of Legal Services and Corporation Counsel.

4.5. Motion Memo - Amendments to the City Private Tree By-Law

**5. Confidential Items:**

Confidential reports may require a closed meeting in accordance with the Municipal Act, 2001. Meeting attendees may be required to leave during the discussion.

**5.1. Confidential verbal update on a property matter**

Pursuant to Section 239(2)(c) of the Municipal Act, a proposed or pending acquisition or disposition of land by the municipality or local board.

**6. Procedural Motions:**

**7. Information Items:**

**8. Staff Remarks:**

**9. Committee Remarks:**

**10. Adjournment:**