



## **Council Workshop Meeting**

### **Minutes**

Date: November 24, 2020  
Time: 9:30 a.m.  
Location: Council Chambers - members participating remotely

Members Present: Angelo Bentivegna (Chair), Kelvin Galbraith, Lisa Kearns, Rory Nisan, Shawna Stolte, Paul Sharman, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Kwab Ako-Adjei, Kevin Arjoon, Joan Ford, Chris Glenn, Scott Hamilton, Sheila Jones, Heather MacDonald, Allan Magi, Angela Morgan, Nancy Shea-Nicol, Christine Swenor, Jamie Tellier, Karen Roche, Blake Hurley, Catherine Baldelli, Denise Beard, David Thompson (Audio/Video Specialist), Georgie Gartside (Clerk)

Others Present: Item 4.1: Anita Cassidy (Burlington Economic Development Corporation), Mark Steffler (Burlington Economic Development Corporation), Gordon Kack (Burlington Economic Development Corporation Board of Directors), Robert Bevington (Burlington Economic Development Corporation Board of Directors), Sean Ballard (Burlington Economic Development Corporation Board of Directors), Heather Keam (Tamarack Institute), Debra Jakubec (City of Edmonton), Dr. Dale Kalina (Joseph Brant Hospital), Shann McGrail (Haltech Regional Innovation Centre)  
Item 4.2: Mathew Moore (Audit Committee)

**1. Declarations of Interest:**

None.

**2. Delegation(s):**

None.

**3. Consent Items:**

None.

**4. Regular Items:**

4.1 Strategic Plan check-in and review #2 (CWC-07-20)

4.2 Risk governance framework (CWC-08-20)

**5. Confidential Items:**

None.

**6. Procedural Motions:**

None.

**7. Information Items:**

Moved by: Councillor Galbraith

Receive and file the following three items, having been given due consideration by the Council Workshop Committee.

**CARRIED**

7.1 Staff presentation regarding strategic plan check-in and review #2 (CWC-07-20)

7.2 Staff presentation regarding risk governance framework (CWC-08-20)

7.3 Risk governance principles, policy objectives and decision making (CWC-08-20)

**8. Staff Remarks:**

**9. Committee Remarks:**

**10. Adjournment:**

10:36 a.m. (recessed), 10:45 a.m. (reconvened), 11:50 a.m. (recessed), 1:00 p.m. (reconvened), 2:54 p.m. (recessed), 3:05 p.m. (reconvened)

Councillor Kearns was in attendance from 9:30 a.m. to 10:45 a.m., returning at 1:00 p.m.

Councillor Nisan was in attendance from 9:30 a.m. to 11:30 a.m. and 1:00 p.m. to 2:45 p.m.

Councillor Stolte was in attendance from 9:30 a.m. to 10:30 a.m., 11:00 a.m. to 11:50 a.m. and 1:00 p.m. to 1:15 p.m.

Chair adjourned the meeting at 3:48 p.m.