



## Corporate Services, Strategy, Risk and Accountability Committee Meeting

### Agenda

**Date:** February 3, 2021  
**Time:** 9:30 am  
**Location:** Council Chambers - members participating remotely

**1. Declarations of Interest:**

**2. Delegation(s):**

Due to COVID-19 this meeting will be conducted virtually. Only the chair of the meeting, along with a clerk and audio visual specialist, will be in council chambers, with all other staff, members of council and delegations participating in the meeting remotely. The meeting will be live webcasted, as usual, and archived on the city website.

Requests to delegate to this virtual meeting can be made by completing the online delegation registration form at [www.burlington.ca/delegate](http://www.burlington.ca/delegate) or by submitting a written request by email to the Office of the City Clerk at [clerks@burlington.ca](mailto:clerks@burlington.ca) by noon the business day before the meeting is to be held. It is recommended that delegates submit a copy of their intended remarks which will be circulated to all members of committee in advance as a backup should any technology issues occur. Your remarks will also be attached to the minutes posted on the city's website, forming part of the public record.

If you do not wish to delegate, but would like to submit feedback, please email your comments to [clerks@burlington.ca](mailto:clerks@burlington.ca). Your comments will be circulated to committee members in advance of the meeting and will be attached to the minutes, forming part of the public record.

**3. Consent Items:**

Reports of a routine nature, which are not expected to require discussion and/or debate. Staff may not be in attendance to respond to queries on items contained in the Consent Agenda.

**3.1. Hydro business plan (F-01-21)**

Receive and file finance department report F-01-21 regarding the Hydro 2021 business plan.

3.2. 2021 budget engagement process (F-05-21)

Receive and file finance department report F-05-21 providing details about the 2021 budget engagement process.

3.3. Investing in Canada Infrastructure (ICIP) - transit stream funding agreement (CS-01-21)

Authorize the Mayor and City Clerk to execute the transfer payment agreement or any required amendment to the agreement between the City of Burlington and the Province of Ontario regarding the Investing in Canada Infrastructure Program (ICIP) - transit stream, along with the attached by-law and any other related documents to the satisfaction of the Executive Director of Legal Services and Corporation Counsel.

**4. Regular Items:**

4.1. COVID-19 emergency response verbal update (CSSRA-02-21)

Note: This item will be the subject of a Special Council meeting immediately following the February 3, 2021 Corporate Services, Strategy, Risk and Accountability Committee meeting.

4.2. Implementation of Burlington lands partnership (CM-01-21)

Receive and file city manager's office report CM-01-21 – Implementation of the Burlington lands partnership (BLP); and

Approve the Terms of Reference dated January 2021 for the BLP attached as Appendix A to city manager's office report CM-01-21; and

Approve funding of the BLP in the amount of \$250,000 from the Strategic Plan Reserve Fund to support the year one operations; and

Direct the City Manager to report back on the following:

- In Q2 2021, following consultation with the BLP Steering Committee, with the proposed Burlington lands partnership operating model and the 2021/22 business plan objectives; and
- In Q3 2022, with a status update report on the Burlington lands partnership including overall 2021/22 performance/accomplishments, detailed financial report, both operating and capital budget related and recommendations for future strategic land management.

**5. Confidential Items:**

Confidential reports may require a closed meeting in accordance with the Municipal Act, 2001. Meeting attendees may be required to leave during the discussion.

5.1. COVID-19 emergency response verbal update (if required)

5.2. Confidential update on a litigation matter (L-02-21)

Pursuant to Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

6. **Procedural Motions:**

7. **Information Items:**

8. **Staff Remarks:**

9. **Committee Remarks:**

10. **Adjournment:**