



Corporate Services, Strategy, Risk and Accountability Committee Meeting

Agenda

Date: May 5, 2021
Time: 9:30 a.m. and 6:30 p.m. (if required)
Location: Council Chambers - members participating remotely

1. Declarations of Interest:

2. Delegation(s):

Due to COVID-19 this meeting will be conducted as a virtual meeting. Only the chair of the meeting, along with a clerk and audio/visual technician, will be in council chambers, with all other staff, members of council and delegations participating in the meeting by calling in remotely. The meeting will be live webcasted, as usual, and archived on the city website.

Requests to delegate to this virtual meeting can be made by completing the online delegation registration form at www.burlington.ca/delegate or by submitting a written request by email to the Office of the City Clerk at clerks@burlington.ca by noon the business day before the meeting is to be held. It is recommended that delegates include their intended remarks, which will be circulated to all members of the standing committee in advance, as a backup to any disruptions in technology issues that may occur.

If you do not wish to delegate, but would like to submit feedback, please email your comments to clerks@burlington.ca. Your comments will be circulated to committee members in advance of the meeting and will be attached to the minutes, forming part of the public record.

3. Consent Items:

Reports of a routine nature, which are not expected to require discussion and/or debate. Staff may not be in attendance to respond to queries on items contained in the Consent Agenda.

3.1. Appointment of Deputy City Clerk and Deputy Clerk Pro Tem (CL-14-21)

Enact the proposed By-law XX-2021 to appoint a Deputy City Clerk and Deputy Clerk Pro Tem, included as Appendix "A" to office of the city clerk report CL-14-21.

- 3.2. 2020 Treasurer's statement for Development Charges reserve funds, Park Dedication reserve fund and the Public Benefits reserve fund (F-12-21)

Receive and file finance department report F-12-21 providing the 2020 Treasurer's statement for Development Charges reserve funds, Park Dedication reserve fund and the Public Benefits reserve fund.

- 3.3. Financial Status Report as at March 31, 2021 (F-18-21)

Receive and file finance department report F-18-21 providing the Financial Status as at March 31, 2021.

- 3.4. 2021 Tax Levy By-Law (F-16-21)

Note: This item will be the subject of a Special Council meeting immediately following the May 5, 2021 Corporate Services, Strategy, Risk and Accountability Committee meeting.

Approve the 2021 Final Tax Levy By-Law 35-2021 for the levying of tax rates.

4. Regular Items:

- 4.1. Lobbyist Registry (CL-15-21)

Direct the City Clerk to proceed with option ____ regarding implementing a lobbyist registry as outlined in clerk's department report CL-15-21.

- 4.2. Verbal update on Customer Experience Implementation Plan (CSSRA-08-21)

- 4.3. Corporate Project Status updates – Q1/2021 (CM-10-21)

Receive and file city manager's office report CM-10-21 report providing status reports for designated corporate projects for Q1 2021 as detailed in Appendix A.

- 4.4. Service redesign interim modifications and resumptions (CM-11-21)

Note: This item will be the subject of a Special Council meeting immediately following the May 5, 2021 Corporate Services, Strategy, Risk and Accountability Committee meeting.

Note: Appendix B will be distributed under separate cover

Direct the City Manager to proceed with implementing the interim service delivery program recommendations as contained in appendices A and B of city manager's office report CM-11-21 providing interim service delivery modifications related to Rate Reduction Amendment – Recreation, Community and Culture and Business Licensing – Building & By-Law, respectively; and

Direct the Chief Financial Officer to track and monitor the financial implications of the above service delivery program changes in the ongoing COVID-19 financial impact reporting to Council.

4.5. Burlington's 25-Year Strategic Plan refreshed (CS-08-21)

Note: Appendix A will be distributed under separate cover

Approve the draft of One City, One Voice, One Vision: Burlington's Strategic Plan 2015-2040 (updated April 2021) as attached in Appendix A of corporate strategy report CS-08-21.

5. Confidential Items:

Confidential reports may require a closed meeting in accordance with the Municipal Act, 2001. Meeting attendees may be required to leave during the discussion.

5.1. Confidential advice regarding appeals to the City's New OP (L-12-21)

Pursuant to Section 239(2)(e) of the Municipal Act, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

5.2. Confidential advice on a Committee of Adjustment appeal (L-13-21)

Pursuant to Section 239(2)(f) of the Municipal Act, advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

5.3. Confidential litigation update - January 1 to April 30, 2021 (L-16-21)

Pursuant to Section 239(2)(e) of the Municipal Act, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

5.4. Contingency report as at March 31, 2021 (F-20-21)

Pursuant to Section 239(2)(e) of the Municipal Act, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

5.5. Confidential verbal update from EcDev on strategic lands opportunity (CSSRA-09-21)

Pursuant to Section 239(2)(c) of the Municipal Act, a proposed or pending acquisition or disposition of land by the municipality or local board.

6. **Procedural Motions:**

7. **Information Items:**

8. **Staff Remarks:**

9. **Committee Remarks:**

10. **Adjournment:**